

WEST GEAUGA LOCAL SCHOOL DISTRICT

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INTER-DISTRICT OPEN ENROLLMENT GUIDELINES

The West Geauga Board of Education will permit the enrollment of students who are residents of other school districts in Ohio. Students wishing to enroll in the West Geauga Local Schools may do so within the scope of the policies and regulations adopted by the West Geauga Board of Education as pertaining to Policy 5113 - Inter-District Open Enrollment.

The following guidelines for the enrollment of students are based upon criteria established by the schools' administration in conjunction with recommendations of the Ohio Department of Education. These guidelines are consistent with applicable sections of the Ohio Revised Code.

1. Beginning on February 15 information will be provided upon request to parents in other districts about the open enrollment program.
2. The enrollment period for open enrollment is between March 1 and March 31. Requests will be acted upon (approved or denied) during April, with parental acceptance of transfer on or before May 10. By the first Monday in July, any applicant that has been notified of acceptance must have completed the registration process or attendance will be denied. If grade, building, and program capacities have not been exceeded, enrollment privileges may be extended by the superintendent and/or designee until capacity has been met.
3. No open enrollment will be permitted if the enrollment being requested exceeds the following:
 - a) Grades K,1: 135 per grade level
 - b) Grade 2: 140 per grade level
 - c) Grades 3-5: 145 per grade level
 - d) Grades 6-12: 225 per grade level
 - e) Grades K-12: Special Education – 6 less than state maximum

The Board reserves the right to reduce these capacities as necessary in cases of unusually low resident enrollment at a grade level(s).

4. No student, once accepted by the West Geauga Board of Education, will be displaced during that year should enrollment exceed the above stated limits. All approved enrollments are in effect for the current school year only and may be discontinued at the discretion of the participating board of education in subsequent years.
5. Applications shall be considered on a first-come, first-served basis (date/time of receipt) with an assurance that the following order for placement will be followed:
 - a) West Geauga resident students will not be displaced.
 - b) Students currently attending the West Geauga Local School District pursuant to the inter-district open enrollment policy.
 - c) Students who are members of the same family unit (brother/sisters) of students who attend West Geauga Local School District pursuant to the inter-district open enrollment policy.
 - d) First-time open enrollment students.
6. Enrollment will be denied to students who have been suspended or expelled for 10 consecutive days in the current term or the immediately preceding term.
7. Open enrollment may be discontinued at the discretion of the West Geauga Board of Education.

ADDITIONAL REGULATIONS INCLUDE:**1. Athletics**

It is the responsibility of each student who is accepted in the open enrollment program and who desires to participate in the inter-scholastic athletic competition to take all necessary steps and present evidence of such to the Superintendent that he/she has met all standards of the Ohio High School Athletic Association. Students will not be permitted to participate in practices until proper eligibility is determined.

2. Bus Transportation

The West Geauga Local Schools will provide transportation to open enrolled students provided pick-up or drop-off occur at established bus stops within the boundaries of the District.

3. Graduation Credits

The Board will accept all credits toward graduation from enrolled students who are residents of the State of Ohio. Any student who expects to graduate from the West Geauga Local School District must meet all graduation requirements established in the policy by the West Geauga Board of Education.

4. Provision of Information

In compliance with ORC 3313.98, the West Geauga Board of Education will provide information regarding open enrollment policies and guidelines, upon request, to boards of education of any other school district or to the parent of any student in the State of Ohio.

5. Special Education Services

Pursuant to ORC 3313.98, the Board may deny enrollment of a special education student who is a resident of another school district in Ohio and who requires services which are not available in the District.

6. Title I Services

Students living in the district and receiving Title I services may not be excluded by an applicant from another district.

7. Non-discrimination

In compliance with ORC 3313.98, the Board will enroll students without differentiation on the basis of academic, athletic, artistic, or extracurricular activity, or proficiency in English. No person on the basis of race, color, creed, national origin, sex, or disability will be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program.